Letter of Recommendation

Date:				
Recommend Name:	er:	_		
Phone Numbe Email Addres	er: s:	_		
Recipient:	ganization Name:			
		_		
		_		
To Whom Thi	endation for s May Concern/To Mr./Mrs./Ms	a	nd iťs a whom	, pleasure for me to recommend I have personally known
for	<i>[duration of time</i>] as my			[type of relationship].
dedicated to	lationship with their work, have an extensive [field/industry] and possesses andidate for[position (e kn exc	owledge eptional	experienced an individual who is and high qualification in the skills that make him/her an
be a significar	is a good team player, nt contribution to your	, kno	wledgeab	le and motivated person that will
Please do no	t hesitate to contact me if you shou garding of the above mentioned.			
Best regards,				

Name and Signature _____